

April 10, 2012

MEMORANDUM FOR: Management and Organization Division  
Office of the Chief Financial Officer/Chief  
Administrative Officer

FROM:

LeRoy Spayd  
Chief, Training Division



SUBJECT:

Certification of 20-105, Individual Development Planning, Dated  
June 7, 2004

The Training Division reviewed National Weather Service Procedural Directive 20-105, Individual Development Planning, and certifies it requires no updating during its FY12 biennial review cycle.

Responsibility for the directive is currently held by:

OPR: Training Division, W/OS6

Certifier: LeRoy Spayd, W/OS6

Approving Authority: David Caldwell, OCWWS Director